



### ROLE AND SCOPE OF THE COMMITTEE

Futbol Club Regina (FC Regina) Facilities committee role is to advise staff regarding the execution of our existing facility agreements, potential improvements, and efficiencies.

The Facilities Committee reports to the Executive Director.

### COMMITTEE MEMBERS

The following representatives will comprise the committee:

Chair: Facilities Manager (Staff)

Members: Up to three subject matter experts at discretion of the Chair

Staff Representative: Assistant Facilities Managers

Ex-officio: Executive Director.

Members will serve from appointment until removal, resignation, or the restriking of the committee.

### COMMITTEE MANDATE

The Committee will work to ensure the agreements regarding fields are being fully executed, suggest efficiencies to staff, identify deficiencies, safety concerns and maintain an action log to address those items.

The Committee will perform monthly walk-throughs to identify any safety concerns or deficiencies regarding facilities being used.

### COMMITTEE LOGISTICS

The Committee will meet as often as appropriate to fulfill its mandate. Members may participate in person or through telephonic or electronic means.

The Committee will maintain an action log of the monthly walk-throughs of all fields.

All committee documentation is to be stored in the organization's document management system.

### COMMITTEE REVIEW

The Terms of Reference will be reviewed and confirmed by the Executive Director at least every three years.